

Scottish Chamber choir

Information for Members

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1. ATTENDANCE at REHEARSALS

We continue to have strong interest from people wanting to join the choir and this means it is particularly important for permanent members of the choir to be able to make firm commitments about attendance for each project or to say early on that they can't manage this in order to allow an extra to join us for that concert.

The number of rehearsals available for each concert does vary, so the following provides a guide as to when a number of absences means that taking part in that concert is not possible.

12-14 rehearsals for a concert – you can miss a **maximum of 4**

9-11 rehearsals – you can miss a **maximum of 3**

5-8 rehearsals – you can miss a **maximum of 2**

3-4 rehearsals - you can miss a **maximum of 1**

1-2 rehearsals – Taking part in the concert will not be possible if you can't come to any rehearsal.

These should not be seen as targets.

It is also crucial that people have good attendance in the final weeks.

Dates of rehearsals and concerts are set out in a rehearsal schedule at the start of the season. Members will be asked from time to time by the membership secretary if they plan to be available for each concert and the relevant rehearsals. It is very important that members advise the rehearsal secretary if they have to miss a rehearsal (because of illness or similar unexpected eventuality).

2. SUBSCRIPTIONS

Subscription for membership, as laid out in the constitution, is an annual sum. For convenience only, members are allowed to pay that sum monthly. However there is no such thing as a monthly subscription. The annual sub is currently £168. The year starts on 1st July.

Categories of Membership

Most members are permanent members and so pay an annual subscription. This applies even if a member chooses to miss a particular concert. If someone leaves during a season, they would be expected to pay the full annual subscription- unless there were exceptional circumstances.

Two years ago it was agreed that since the year was effectively split into 3 “sessions” (with occasional exceptions), singers wishing to participate in a single session (referred to as **temporary members**) would be asked to pay one third of the annual subscription for the privilege. Since a session is usually 3 months long this equates to a monthly fee of one ninth of the annual sub.

The temporary membership fee is therefore £19 per month. It would then be applicable to members wishing to sing in one concert, and to **deputies**, (and so take account for the fact that deputies might join in the middle of a set of rehearsals).

The student rate is 50% of the annual rate.

Some individuals are, in certain circumstances, invited to sing as a choir member in a concert (‘invitees’). Invitees are not asked to pay a subscription.

3. Member’s data – what we need and why

We need some of your details, for example your name and email address, so that we can let you know about things like rehearsal and event dates, subscription payments, and social events.

What data do we collect from members?

We collect some of the following types of data from members (we don’t collect *all* of this data on *all* members – we only collect it if it’s needed):

- Name
- Email address
- Postal address
- Phone number
- Photos/video footage
- Subscription payments
- Gift Aid declarations

We check what data we have on members every two years and remove it if we no longer need it. If you leave the group, we’ll make sure we stop using and/or delete any data we don’t need to keep (e.g. for financial reporting).

What do we use it for?

Any of the information listed above might be needed to manage your membership with The Scottish Chamber Choir and to organise and run our activities. We won’t ever use this data for anything else unless you give us your active consent for that additional use.

If you give us your consent, the Scottish Chamber Choir will add your email to our mailing list for the group’s marketing/promotional communications. We will always include opt-out options on all such communications. You can withdraw your consent at any point by contacting the Data Compliance Leader.

Do we share your data with anyone else?

- We will never give your data to third parties for that third party to use. We will sometime use third party services (e.g. Google Groups) to store or process your data but we will always make that they are reputable and secure, and that your data is kept safe.
- If another member of the Scottish Chamber Choir asks for your contact details we will only ever share them if you consent.

What can you ask us to do?

At any time you can ask to view, update or correct any data we hold on you. You can also ask that we stop using your data or that we erase it. To request any of these, please contact the Data Compliance Leader who will respond within one month.

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